



MACKAY CHRISTIAN COLLEGE

We Love | We Care | We Learn

Enrolment Checklist

To register your **expression of interest** to enrol your child at Mackay Christian College you will need to submit the following documents to the Enrolment Officer:

- Enrolment Application** - for each child
- Network Acceptable User Agreement** - for each child
- Subject Selection Form** – for Year 7 to 12 entry only
- Birth Certificate** - A copy of each child's birth certificate
- Prep Student Skills Checklist** - for Prep entry only
- Semester School Report** - A copy of each child's last **two** Semester school reports (Year 1 to 12). A Transition Statement or letter of recommendation from a Child Care Centre or Kindergarten is to be provided for Prep entry.
- Parenting Plan / Court Orders** - A copy of current Court Orders pertaining to the care of your child must be supplied (if applicable)
- Visa Details** - A copy of each child's visa, permanent residency or Australian Citizenship (if born outside of Australia)
- Copy of Current Concession Card** - A concession on tuition fees is available for eligible Concession Card holders (does not apply to college levies)
- Learning Enrichment Support** - A copy of any Learning Support documents including letter of diagnosis, education plans, student verification report etc
- Medical Action Plan** - A copy of your child's action plan from their practitioner for serious medical conditions

***MCC Reception staff can make copies of documents for you.**