



MACKAY CHRISTIAN COLLEGE

a place where you belong

Enrolment Checklist

To register your **expression of interest** to enrol your child at Mackay Christian College you will need to submit the following documents to the Enrolment Officer:

- Enrolment Application and Contract** - for each child
- Birth Certificate** - A copy of each child's birth certificate
- Current School Report** - A copy of each child's most recent school report. A Transition Statement or letter of recommendation from a Child Care Centre or Kindergarten is to be provided for **Prep** entry.
- Parenting Plan / Court Orders** - A copy of current Court Orders pertaining to the care of your child must be supplied (if applicable)
- Visa Details** - A copy of each child's visa, permanent residency or Australian Citizenship (if born outside of Australia)
- Copy of Current Health Care Card or Pension Card** - A concession on tuition fees is available for eligible Health Care or Pension Card holders (does not apply to college levies)
- Learning Enrichment Support** - A copy of any Learning Support documents including letter of diagnosis, education plans, student verification report etc
- Medical Action Plan** - A copy of your child's action plan from their practitioner for serious medical conditions
- Network Acceptable User Agreement** - for each child
- Prep Student Checklist** - for Prep entry only

***MCC Reception staff can make copies of documents for you**