



Online Learning @ Home

MCC students doing their very best, every day, to keep learning, supporting others and challenging themselves



Focus Your Mind

- Wake up with enough time to get ready and have breakfast before starting the day
- At 8:15am check your school emails, timetable and teams for lessons
- At 8:30am check-in with your teacher
- Make sure you are ready for learning, with all your materials ready to go!



Your Space

- Your learning space should be tidy, comfortable and as quiet as possible
- Arrange your resources and learning materials so you can access them easily



Equipment

- Have your laptop or iPad ready, connected to a power source and logged in
- Have a pen and paper ready: much of our learning work will be done this way
- Use headphones if possible
- Remove the things that will distract you (TV off; games off; phone off and out of reach)



Your Clothing

- Wear clothing that meets the College free dress standards or uniform



Be Productive

- Manage your time by following the timetable
- Submit all your completed work in the way your teacher asks you to
- Make a list of your questions and send them through to your teacher
- **Remember:** discussing with your classmates is a great way to learn
- Keep your emails under control!



Be Healthy

- Drink water: it's good for you!
- Take breaks as indicated on the timetable
- Eat healthy food: it will keep you fighting fit and feeling good



Good Manners

- Be polite, respectful and courteous in your language online, as you would be in person
- When in Live Event or Meet Now, mute your microphone until your teacher asks you to respond



IT Support

ITStaff@mccmky.qld.edu.au



Additional Support

Email your class teacher or Youth Support
youthsupport@mccmky.qld.edu.au