



MACKAY CHRISTIAN COLLEGE

a place where you belong



PRE-PREP ENROLMENT APPLICATION

Child's Information

Given Names: Year of Entry: 2020 2021

Legal Surname: Sex: M F

Name known as (if different) eg. shortened first name:

Residential Address: Post Code:

(Please note: The college needs to disclose your residential address to the Dept. of Education, Science and Training and other government agencies for funding purposes)

Date of Birth: / / Age: **A copy of the birth certificate must be supplied.**

Immunisation Current? Yes No **Must supply a copy of proof of immunisation.**

Are there any details which may have an influence on your child's education or may be relevant to their enrolment at MCC Pre-Prep?

If **yes**, please indicate the details briefly:

Does your child have any behavioural difficulties? Yes No If **yes**, please provide details:

Please indicate briefly any details which may have an influence on your child's education or which may be relevant to enrolment in the Pre-Prep Learning Centre:

Nationality

In which country was the child born? What is the Nationality of the child?

Is the child of Aboriginal or Torres Strait Islander (TSI) origin? Yes, Aboriginal Yes, TSI (if both, tick both boxes) No

Residency

What is the child's residency status? Australian Citizen New Zealand Citizen Other:

Permanent Resident Temporary Visa holder A copy of Residency/Visa must be supplied

If born overseas, on what date did the child **arrive** in Australia? / /

If the child is a Permanent Resident or Temporary Visa holder please provide the following information:

Visa type: Current Visa Sub-Class no: Visa expiry date: / /

Language

Does the child speak a language other than 'Standard Australian English' at home? No Yes

What language: (If more than one language, please indicate the language that is spoken most often)

Culture

Are there special requirements which may arise from the culture or religion of the family? Yes No If **yes**, please provide details:

Previous Kindergarten

Has your child ever been enrolled in another Pre-Prep / Kindergarten / Early Childhood Centre? Yes No

Reason for leaving:

FOR OFFICE USE ONLY

Proof of Age supplied: Yes / No

Student No.:

Proof of Immunisation: Yes / No

Deposit Receipt No.:

Date Started:

House: Averill / Dennis / Evans / Young

Father/Guardian Information Each biological parent has equal legal rights to information about the child unless the Pre-Prep Learning Centre is provided with a copy of Court Orders stating otherwise.

Full name of Father/Guardian:

Residential Address: Post Code:

Mailing Address: Post Code:

Home Phone: Work Phone: Mobile:

Email:

Place of Employment: Occupation:

Nationality: Country Born: Language:

Marital Status: Married Engaged Single Separated Divorced De Facto Deceased Widowed

Living with child? Full Time Shared Care No Are you a past student of the college? Yes No

Mother/Guardian Information Each biological parent has equal legal rights to information about the child unless the Pre-Prep Learning Centre is provided with a copy of Court Orders stating otherwise.

Full name of Mother/Guardian:

Residential Address: Post Code:

Mailing Address: Post Code:

Home Phone: Work Phone: Mobile:

Email:

Place of Employment: Occupation:

Nationality: Country Born: Language:

Marital Status: Married Engaged Single Separated Divorced De Facto Deceased Widowed

Living with child? Full Time Shared Care No Are you a past student of the college? Yes No

Step Parent/Guardian Information

Full name of Step Parent/Guardian:

Residential Address: Post Code:

Mailing Address: Post Code:

Home Phone: Work Phone: Mobile:

Email:

Place of Employment: Occupation:

Nationality: Country Born: Language:

Marital Status: Married Engaged Single Separated Divorced De Facto Deceased Widowed

Living with child? Full Time Shared Care No Are you a past student of the college? Yes No

Step Parent/Guardian Information

Full name of Step Parent/Guardian:

Residential Address: Post Code:

Mailing Address: Post Code:

Home Phone: Work Phone: Mobile:

Email:

Place of Employment: Occupation:

Nationality: Country Born: Language:

Marital Status: Married Engaged Single Separated Divorced De Facto Deceased Widowed

Living with child? Full Time Shared Care No Are you a past student of the college? Yes No

Legal Guardian

Who is the Legal Guardian of the child? Both Mother Father Other, please state:

Are there any other circumstances about the child seeking to be enrolled that the Pre-Prep should know prior to enrolment?

If Yes, please provide details:

Shared care arrangements Living apart from parental supervision Subject to court orders Child in foster care Other

A copy of all Court Orders or other legal issues pertaining to the child must be supplied to the Pre-Prep Learning Centre.

Billing Responsibility

Please provide details of the person responsible for billing. Please note that any changes to the persons responsible for paying Pre-Prep charges must **be submitted in writing from both parties.**

Father/Guardian: Signature: Phone:

Mother/Guardian: Signature: Phone:

Joint Names: Signature: Phone:

Billing Address/Email:

Do you hold a current Health Care Card? Yes No Pension Card? Yes No Please supply a copy to the Pre-Prep.

Child's Development Profile

Has your child received additional support? Yes No If yes, provide details:

Has your child received additional support from the following services?

Social Worker Physiotherapist Paediatrician Speech Therapist Psychologist Other

Has your child been diagnosed with any of the following?

Condition (please tick)			
Attention Deficit Disorder	Central Auditory Processing Disorder	Intellectual Disability	Speech-Language Impairment
Attention Deficit Hyperactivity Disorder	Dysgraphia	Oppositional Defiant Disorder	Visual Impairment
Auditory Processing Disorder	Dyslexia	Physical Impairment	Other:
Autistic Spectrum Disorder (including Asperger's Syndrome)	Hearing Impairment	Social/Emotional Disorder (Psychiatric Disorder)	

Is your child taking medication for this? Yes No Type and Dosage:

Please include Specialist's letter of diagnosis.

Authorised Person 1 other than Parents *(to be used when attempts to contact parents are unsuccessful)*

If we cannot contact you in the event of an emergency, please provide contact details of at least one other contact. Ideally, the contact person should be someone who lives in Mackay and who is able to act on your behalf in an emergency. Please ensure that you have discussed with the people listed on this page their willingness to be authorised/emergency contacts.

Name of Authorised Person:

Home Address:

Home Phone: Work Phone: Mobile:

Relationship to Child: Permission to be an Emergency Contact other than Parents? Yes No

Permission to Collect Child from Pre-Prep? Yes No Consent to Medical Treatment & Administer Medication? Yes No

Authorised Person 2 other than Parents

Name of Authorised Person:

Home Address:

Home Phone: Work Phone: Mobile:

Relationship to Child: Permission to be an Emergency Contact other than Parents? Yes No

Permission to Collect Child from Pre-Prep? Yes No Consent to Medical Treatment & Administer Medication? Yes No

Authorised Person 3 other than Parents

Name of Authorised Person:

Home Address:

Home Phone: Work Phone: Mobile:

Relationship to Child: Permission to be an Emergency Contact other than Parents? Yes No

Permission to Collect Child from Pre-Prep? Yes No Consent to Medical Treatment & Administer Medication? Yes No

Full and frank disclosure is required otherwise initial or ongoing enrolment will be affected

Sibling Information

Please list other children in the family, their ages, the schools they currently attend (if applicable) and their present year level:

Name:	Date of Birth:	Present School:	Present Year Level:
<input type="text"/>	<input type="text" value="/ /"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text" value="/ /"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text" value="/ /"/>	<input type="text"/>	<input type="text"/>

Publicity

Periodically the Pre-Prep Learning Centre will take photographs and/or videos as a pictorial record of the educational programs and of children's participation in them. This includes but is not limited to the Basilikos (Mackay Christian College Yearbook), Media Presentations, Television Advertisements, MCC Website, Social Media and professional class photographs.

I hereby give permission for my child to be included in all Pre-Prep publicity. Yes No Date:

Signature - Mother/Guardian: Father/Guardian:

Excursions and Incursions

I hereby give permission for my child to attend regular incursions to areas within Mackay Christian College ie. Visits to the Library, attend Assembly, Chapel etc. I understand that a note and permission form will be sent home for all Excursions.

I hereby give permission for my child to be included in incursions. Yes No Date:

Signature - Mother/Guardian: Father/Guardian:

Sunscreen

I hereby give permission for Pre-Prep staff to apply sunscreen to my child when necessary. Yes No Date:

Signature - Mother/Guardian: Father/Guardian:

Insect Repellent

I hereby give permission for Pre-Prep staff to apply insect repellent to my child when necessary. Yes No Date:

Signature - Mother/Guardian: Father/Guardian:

Administration of Medical Care

1. I hereby give permission for the provision of any necessary urgent medical treatment for my child and I agree to pay any costs incurred as a result of this treatment.

Signature - Mother/Guardian: Date:

Signature - Father/Guardian: Date:

2. The guidelines for the administration of medication to children are as follows:

- The MCC First Aid Officer or an authorised member of Pre-Prep staff may only administer medication when the medication is in correct pharmaceutical packaging, is labelled by the pharmacist with the child's full and correct name and the dosage. This includes medication purchased over the counter.
- Parents must complete a **Request to Administer Medication Form** which is available from the Pre-Prep Learning Centre. We will under no circumstances administer medication without the pharmacist's label and written instruction from the parent.
- If a child is unwell, the parent/guardian or emergency contact will be phoned to collect the child as soon as possible.
- Please note that the Pre-Prep is **unable to administer Panadol** to children. In the event of a child experiencing a headache or other form of pain, we believe the child is not well enough to attend & will phone the parent/guardian or emergency contact.

Signature - Mother/Guardian: Date:

Signature - Father/Guardian: Date:

Child's Medical Information Must be provided

This information is required in the case of an emergency where your child needs to be transportation to hospital by ambulance.

Doctor/Medical Centre/Hospital Name:

Doctor/Medical Centre/Hospital Phone:

Doctor/Medical Centre/Hospital Address:

Medicare No:

Private Health Cover: Yes No Private Fund Name:

In an emergency, which parent/guardian should be contacted first?

Parents must complete a Request to Administer Medication Form when providing medication for children.

Child's Medical Details

Does your child suffer from any of the following conditions? If yes, please provide specific details.

Condition (Please tick any that)	Details (Warning signs/Symptoms/Severity/Occurrence/Treatment/Medications/Restrictions etc)
Acquired Brain Injury	
Anxiety	
Anaphylaxis	
Asthma	
Blood Disorder	
Cardiac Condition	
Diabetes	
Eczema	
Epilepsy	
Hay Fever	
Headaches/Migraines	
Hearing/Sight Impairment	
Muscular/Joint Problems	
Other (Please specify)	

If your child experiences Asthma (Moderate to Severe), Anaphylaxis, Allergic Reaction, Diabetes (Type 1) or Epilepsy, please complete a Complex Health Management Form (available from the First Aid Officer).

Has the child been admitted to hospital for Asthma? Yes No

Allergic Reaction Management Plan

Does your child have any allergies e.g. Latex (Band-aids), Nuts, Eggs, Animals, Dairy Products, Bee Stings etc. Yes No

If 'Yes' to any of the questions, a copy of the child's Allergy Management Plan and Emergency Routine which your Medical Practitioner has documented must be provided.

If yes, type of allergy:

Signs and symptoms of reaction:

What medication is taken (if any) for the prevention of allergic reaction:

What treatment is followed if an allergic reaction occurs:

Has the child at any time in the past suffered from:

A Localised reaction (any rash/itching/swelling at the point of contact with allergen) Yes No

A Systematic reaction (any rash/itching/swelling away from the point of contact with allergen) Yes No

Has the child been admitted to hospital for an Allergic Reaction? Yes No

Does the child take adrenaline (Epi-Pen) when suffering from an allergic reaction? Yes No

Church Information

Is the family actively associated with a Christian Church? No If no, please list religion or culture of family:

Yes If yes, Church attended:

Is the family actively involved with: Church Sunday School Youth Group Bible Study

Please complete the following declaration of understanding as you are able:

Mackay Christian College accepts children from a wide range of Christian denominations. The common and uniting factor in the Pre-Prep community is the Lordship of Jesus Christ. It is this factor which provides the basis for relationship between the Pre-Prep and the family in the task of educating children. Therefore we believe it is important that parents understand the Christian focus of the Pre-Prep and its aim to challenge children and through them, their families, to a personal commitment to Jesus Christ as Lord.

I acknowledge Jesus Christ as my Lord and Saviour.

Father/Guardian's Name: Signature: Date:

Mother/Guardian's Name: Signature: Date:

I do not share the same experience of faith but I respect this position and it is my desire for my child to be enrolled in MCC Pre-Prep.

Father/Guardian's Name: Signature: Date:

Mother/Guardian's Name: Signature: Date:

Full and frank disclosure is required otherwise initial or ongoing enrolment will be affected

Enrolment Procedure

MCC Pre-Prep offers parents the option of having their child attend the Pre-Prep Learning Centre (Kindy) 5 days a week or 5 days a fortnight. Children enrolled in the 5 day fortnight program will attend classes 3 days one week, and 2 days the next week (Mondays, Tuesdays and alternate Wednesdays OR Thursdays, Fridays and alternate Wednesdays). You will be notified which days are allocated to your child. Although every effort is made to allocate to parents the days requested, priority must be given to those parents whose work commitments cannot be changed. It may be necessary therefore to ask parents with other priorities to change days.

An Enrolment Application Pack is available from the MCC website, the Junior School Reception or the Mackay Christian College Office. The enrolment process is as follows:

1. Step 1: Download or receive a Pre-Prep Enrolment Information Pack
2. Step 2: Complete the Pre-Prep Enrolment Documentation (include proof of immunisation and proof of age)
3. Step 3: Submit your Pre-Prep Application and pay \$150 deposit
4. Step 4: Enrolment Officer contacts you

A deposit of \$150 is required at the time of application to secure a possible place for your child and will be used as your registration fee. This is to be paid before applications can be processed. If your application is unsuccessful, the full deposit of \$150 will be refunded to you. However if you choose to withdraw your application, this deposit is non-refundable.

Further information about the process for enrolment into our MCC Pre-Prep Learning Centre can be found on the college website. Personal tours of the MCC Pre-Prep Learning Centre will be available by appointment only. The child will be able to commence at Mackay Christian College in full and correct Pre-Prep uniform.

Once your application has been processed, you will be required to attend an interview with the Pre-Prep Director or the Head of Junior School. If your child's enrolment is successful, an offer of placement will be made by the Enrolment Officer a short time after the interview. Tours will not be available without prior arrangement with the Pre-Prep Director.

Please note: Submission of the Enrolment Application & \$150 deposit does not guarantee placement in the Pre-Prep Learning Centre.

PRE-PREP CONTRACT OF ENROLMENT

The Parties are:

Father/Guardian's Name:

Mother/Guardian's Name:

and

MACKAY CHRISTIAN COLLEGE PRE-PREP LEARNING CENTRE

By choosing to accept the offer of a place in the MCC Pre-Prep Learning Centre for your child, as the parent/s, I/we commit, under this **Contract of Enrolment**, to work with the college in a supportive, positive relationship conducive to the best interests of the children and the Pre-Prep. Please read the contractual conditions carefully.

I/We agree to the following conditions:

Matters of Faith

I/We accept that the college is a faith-based school. I/We understand that the college is founded on the basis of Biblical Christian Values with the Bible as the inerrant word of God. As a parent/guardian of a child enrolled at Mackay Christian College Pre-Prep Learning Centre, I/we support the **CLEAR** values of the college of Christlikeness, Learning, Excellence, Attitude & Respect. I/We agree to respect the College's Christian beliefs and support its stated policies and procedures.

I/We confirm that I am/we are seeking a Biblical Christian education for our child and will support the Pre-Prep in its faith endeavours and accept that the child will participate in attendance and effort in faith-based activities as presented and planned by the college.

Relationship

I/We agree to:

- work in partnership with the college in support of college policies and expectations that are available to us either in hard copy eg. Enrolment Packs, as well as on the college website;
- support and comply with published college policies and expectations ourselves, in the best interests of our child and the other children enrolled at Mackay Christian College Pre-Prep Learning Centre;
- encourage my child to uphold college policies and expectations;
- accept that any failure by us or our child in this commitment may lead to serious enrolment consequences;
- accept that we are liable to indemnify the college for any damage that may arise from such breach, including any arising from wilful defiant behaviour of the child or refusal to follow reasonable directions;
- accept that the policies and rules may need to change from time to time in line with the best interests of staff and children.

I/We accept that the college is obliged under law and ethos to act in the best interests of the individual child and the other children generally. Although the college values consultation with parents and guardians, this may mean that the college may not always act in accordance with your preferences and requests.

Where I/we, as parent or guardian, engage in conduct which the college considers is prejudicial to the interests and /or reputation of the college, the college may terminate the Enrolment Contract. The college will provide you with an adequate opportunity to respond before deciding whether to terminate the Enrolment Contract.

Communication

MCC Pre-Prep will provide information about the child to the parents/guardians signing this contract of enrolment, residing at one address. You may request or approve other arrangements relating to the provision of information about the child by giving written notice to us, and paying any additional fees that may be required. We will provide such information to natural birth parents unless reasonable justification (Court Order) is provided for doing otherwise. Where MCC Pre-Prep Learning Centre seeks to communicate with the entire Pre-Prep community or with identifiable sections of the Pre-Prep community, we may communicate by mail or by any electronic medium such as the MCC Website, MCC App or by parent email addresses

Emergencies

In the event of any medical or other emergency arising, in which the college considers it impossible or impractical to communicate with the parents/guardians of the child or any other nominated emergency contacts, I/we authorise the staff responsible to act as they may think necessary or expedient. I/We accept that the college will have no liability for its reasonable actions. The college will take all reasonable care of the child but will not be responsible for the costs of any medical or dental attention or treatment administered to the child in such event nor will it be responsible directly or indirectly for any act or omission of any medical or dental practitioner or medical officer attending or treating my/our child including attention provided in the First Aid Room.

Uniform

I/We support the MCC Pre-Prep Uniform Policy including the Personal Appearance Policy (Hair & Jewellery), and accept that the child must present appropriately and must wear the correct Pre-Prep uniform as a proud student of MCC Pre-Prep Learning Centre and to implement the Mackay Christian College motto '*becoming all God wants me to be*' in all aspects of Pre-Prep life.

Behaviour Education

Effective behaviour education is evident when there are positive relationships between teachers, children and parents. All staff recognise and respect the rights and responsibilities of others. The growth and development of a child is the prime responsibility of parents. At MCC Pre-Prep we encourage accountability for behaviour in all children. Staff strive to work in partnership with parents to help children develop into mature, responsible, well-adjusted young people. The MCC Pre-Prep Behaviour Education Policy is devoted to providing a unified and cohesive code of behaviour for the Early Childhood environment.

I/We accept that the Principal, or their delegate, have the authority to:

- apply whatever **reasonable** behaviour education measure is deemed necessary in relation to the conduct of the child both inside and outside the MCC Pre-Prep precincts;
- require the removal of the child for any cause judged by the Principal or their delegate to be sufficient;
- apply behaviour education of any child should they at any time bring the Pre-Prep into disrepute, including through the misuse of social media and other technologies.

I/We agree to support the MCC Pre-Prep if consequences are applied to our child for breaches of the Pre-Prep Behaviour Education Policy available in the Pre-Prep Parent Handbook available on the MCC website. Behaviour education may range from classroom withdrawal to withdrawal of enrolment and will include mandatory reporting of behaviours to State Authorities, Police and Department of Communities (where matters of child harm are involved). Where behaviour education may involve suspension or expulsion of the child, the Principal or their delegate will not expel or suspend the child until the allegations of misconduct have been put to the child and the child has been allowed an adequate opportunity to respond. The Pre-Prep Learning Centre may search lockers, bags and property including electronic devices in the possession of the child where it is reasonable for us to do so or as part of a general or random search of a place where we conduct our activities. We may therefore confiscate forbidden or dangerous property. The Pre-Prep Learning Centre reserves the right to exclude any person, irrespective of whether they are a parent or not, from entering or remaining on the Pre-Prep property or participating in Pre-Prep activities, where the MCC Pre-Prep Learning Centre reasonably believes it is in the best interests of the student body or the Pre-Prep Learning Centre that the person be excluded.

Disclosure of Information

I/We have supplied all documentation and information requested at the time of application for each child as a condition of enrolment, including the following:

- Full and frank disclosure of the child's previous education or interrupted education, disabilities and learning difficulties
- Behaviour issues
- Medical condition and safety issues
- Court orders and parenting arrangements

I/We accept that failure to disclose all relevant information may result in cancellation of an enrolment. I/We accept that we have an obligation to keep the Pre-Prep informed of any changes that may affect the child's life at the Pre-Prep including:

- changes to family circumstances (eg separation or divorce);
- changes to the address or addresses or contact details of the parents/guardians;
- changes to emergency contacts;
- any court orders, including Family Court orders, which deal with parental responsibility for the child, the education of the child or otherwise limit the contact or communication which one parent or other person has with the child.

Changes in marital circumstances can cause confusion for the Pre-Prep when dealing with parents or guardians. The Pre-Prep will presume that, at all times, parents (including step-parents) are entitled to participate in Pre-Prep activities (whether or not those activities involve the child). However, if there is a Court Order or other agreement which specifically alters or prevents a person/parent from spending time with, communicating with or otherwise having contact with the child, that must be provided to the Pre-Prep. The obligation of providing such a Court Order lies with parents. Despite the Pre-Prep being provided with copies of any such orders, the Pre-Prep does not assume responsibility for the parents complying with those orders.

Full and frank disclosure is required otherwise initial or ongoing enrolment will be affected

Fees Payment

I/We understand that under this contract both parents/guardians are jointly and individually liable for payment of Pre-Prep fees. The Pre-Prep is dependent upon the timely and full payment of accounts to meet its educational services to children.

Pre-Prep is billed at \$33 per day. Fees are charged for school terms only as per the Mackay Christian College calendar (public holidays are included). Full fees are payable for absences due to family holidays, illness or days when Pre-Prep is closed for statutory holidays. Families that hold a current Health Care Card or Pension Card with Health Benefits can claim a QKFS Plus Kindy Support Subsidy. A copy of your current concession card needs to be provided to the Pre-Prep. Please note that if your child attends full time, the subsidy will only cover half your fees. The remainder will need to be covered by the account holder. If a child identifies as Aboriginal or Torres Strait Islander or both may also claim QKFS Plus Kindy Support Subsidy.

Pick up time for Pre-Prep children is 2:50pm. The MCC Pre-Prep Learning Centre closes at 3:00pm. Regulations state that at least two staff must be at the Pre-Prep Learning Centre while there are children on site and one must be the Director, Assistant Director or Teacher. If children are collected after 3:00pm, late fees are charged at the rate of \$1.00 per minute to cover the payment of overtime for the two staff members.

If fees remain outstanding then you will be contacted by the Accounts Department and if the issue continues, your child's attendance may be withdrawn and legal action may be taken. Families are welcome to set up direct fee deposits. At any stage in the month you can request a statement of your account. One month's notice must be given in writing prior to your child being withdrawn from the MCC Pre-Prep Learning Centre. If such notice is not given fees will be charged for the month after the child is withdrawn.

Termination

If this contract of enrolment is terminated for any reason other than for a breach by the college, written notice must be provided to the college within 14 days. No refund of fees will normally be made.

In the event a child's behaviour is having a detrimental effect on other children, staff or parents, the MCC Pre-Prep Learning Centre reserves the right to limit the child's hours in care, suspend or terminate the child's enrolment at the Director's and/or Principal's discretion. In the event of expulsion, fees are payable for the whole term in which the child is expelled.

Privacy

At Mackay Christian College we value your privacy. In accordance with Queensland privacy laws Mackay Christian College has a Privacy Policy which governs what information we collect from you, how we store it, and how we use such information. The Pre-Prep collects personal and sensitive information to satisfy its legal obligations; to discharge its duty of care; and to provide appropriate schooling for your child. Occasionally personal information such as academic achievements, sporting achievements, activities or others news is published on social media, the MCC app or our MCC website. Parents may seek access to any personal information collected concerning their child. A full copy of the Privacy Policy may be viewed on the college website and is available from the Pre-Prep Learning Centre Reception on request.

Parent/Guardian Statement of Support

As parents/guardians of a child enrolled in Mackay Christian College Pre-Prep Learning Centre, I/we support the **CLEAR** values of the Pre-Prep Learning Centre by agreeing to:

- C** Reinforce by word and action the college's foundation in the Lord Jesus Christ. I agree to respect the college's Christian beliefs and support its stated policies and procedures.
- L** Encourage my child to apply them self to all aspects of college life to the best of their ability.
- E** Present my child in correct uniform, and reinforce the Pre-Prep's dress. I also agree to provide all necessary equipment as indicated by teaching staff, and will ensure fees are paid on or before the due date except where special arrangements are made through the Accounts Department.
- A** Support the Pre-Prep if consequences are applied to my child for breaches of the **CLEAR** Code of Conduct.
- R** Respect all Pre-Prep staff and treat them with courtesy, politeness, honesty and kindness. I also agree to be held responsible for any damage caused to property by my child while at Mackay Christian College Pre-Prep Learning Centre and agree to replace or repair damaged property.

I/We agree to respect all college staff and treat them with courtesy, politeness, honesty and kindness. I/We also agree to be held responsible for any damage caused to property by our child while at Mackay Christian College and agree to replace or repair damaged property.

This **Contract of Enrolment** is governed by the law of Queensland and represents the entire agreement between the Parents/Guardians and the Mackay Christian College Pre-Prep Learning Centre relating to the child's enrolment. Any warranty representation, guarantee or other term or condition not contained in this contract (or the Enrolment Application) is of no force or effect. This contract (as amended from time to time) will be binding and remain in force for the duration of the child's enrolment at the Mackay Christian College Pre-Prep Learning Centre.

I/We understand any demonstrated unwillingness to comply with this Contract of Enrolment and Statement of Support for Mackay Christian College Pre-Prep Learning Centre may lead to the withdrawal of my child's enrolment.

I have read and understand this information in this Contract of Enrolment.

Signature - Mother/Guardian:

Date:

Signature - Father/Guardian:

Date: